Student Employee Separations Before End of Assignment

				Academic Assistant,	Student Non-Academic	
	Assistant Instructor	Teaching Assistant	Research Assistant	Asssistant, Tutor	Titles	Resident Assistant
			Usually only at end of	Usually only at end of		
			appointment, but no	appointment, but no		
			contractual obligation; terms	contractual obligation;		
			or conditions may be	terms or conditions may be		
			modified for any reason,	modified for any reason,		
Standards for			including failure to meet	including failure to meet	None stated in HOP.	None stated in HOP.
separation before	"Good cause" pursuant to	"Good cause" pursuant to	eligibility requirements.	eligibility requirements.	Recommend following	Recommend following
end of assignment	HOP 9-2010	HOP 9-2020	HOP 9-2030	HOP 9-2040	performance guidelines.	performance guidelines.
	None stated in HOP. May	None stated in HOP. May	None stated in HOP. May be	None stated in HOP May be	None stated in HOP May	None stated in HOP. May be
	•	be in policy at the unit level.	1			in policy at the unit level. If
Prior review of action			none exists, recommend the	none exists, recommend the		none exists, recommend the
separating student	the student's supervisor	the student's supervisor	student's supervisor consult	student's supervisor consult	· ·	student's supervisor consult
employee before end	consult with his or her	consult with his or her	with his or her manager	with his or her manager	supervisor consult with his	I - I
of assignment	manager and/or HR.		and/or HR.	and/or HR.	or her manager and/or HR.	
	Levels of Grievance:	Levels of Grievance:		,	<u> </u>	·
	* Department Chairperson	* Department Chairperson				Levels of Grievance:
	* Dean of Hiring Unit	* Dean of Hiring Unit				Levels of Grievance:
	* Faculty Grievance	* Faculty Grievance				None stated in HOP. RA
	Committee	l '	Levels of Grievance:	Levels of Grievance:		Work Agreement provides:
	* President - final	* President - final	Levels of difference.		Levels of Grievance:	Work Agreement provides.
	Tresident - midi	Tresident - midi	* Faculty member employing	* Faculty or staff member	Levels of difference.	* Area Manager
	Note: Grievances of non-	Note: Grievances of non-	student		None stated in HOP.	* Associate Director of
	renewals and early	renewals and early	* Program Graduate Advisor	* Program Graduate Advisor		Residence Life
	separations go directly to	separations go directly to	(for graduate students)	(for graduate students)		
Grievances / appeals		the Faculty Grievance	* Department Chairperson	* Department Chairperson	* Student's supervisor	Note: With loss of student
related to	Committee.	Committee.	* Dean of Hiring Unit - final	* Dean of Hiring Unit - final	*Supervisor of student's	status and / or employment,
employment	HOP 9-2050	HOP 9-2050	Rev. HOP 9-2030	Rev. HOP 9-2040		RAs also lose housing

Note: Student status is required for each of these titles. If that status is removed, either for violation of Institutional Rules or academic performance, the individual can no longer be employed in a student-status position.