I-9 Process in Workday with Equifax Workday Equifax OR **HR** Partner Hire is for New Hire/Change Job Add Job/ Onboarding Start Onboarding Employee/ Process Complete Change Job Setup Nonemployee Stipend YES To Do Task Send Equifax Employee uploads **Complete Equifax** Quicklink to documentation and Questionnaire Employee outside of meets with virtually with Workday I-9 Partner an Equifax Agent Confirm I-9 Complete in Equifax Send quicklink Equifax I-9 to Employee via Anywhere link via email OUTSIDE Workday? of Workday SSN in Workday? YES Employee receives Employee Equifax Quicklink No To Do Task Complete remaining Workday Onboarding Tasks Edit Government IDs Employee receives Completes I-9 To Do task with link Process in Equifax to Equifax