Important Dates for Student Employment
2022 Summer Semester

For a full listing of payroll deadlines for non-exempt hourly-paid positions and exempt monthly-paid positions, please see Payroll Services website: https://payroll.utexas.edu/paydays-and-deadlines

For a full listing of Work-Study deadlines, please visit the Office of Scholarships & Financial Aid website: https://finaid.utexas.edu/work-study/on-campus-employers/on-campus-work-study-dates-policies/

May 18-Wednesday
- Complete terminations of Spring academic graduate student (AGS) appointments in Workday. This will avoid pre-payment of summer insurance premiums.

May 25-Monday
- Tuition payment deadline is 5:00 p.m. for undergraduate students.

May 28-Saturday
- Summer residence halls open at 9:00 a.m.
- University Health Services benefits become available to registered students.

May 30-Monday
- Memorial Day holiday.

May 31-Tuesday
- University required Orientation and testing begin for new undergraduate students (for the most up to date information regarding orientation dates/schedules, please visit New Student Services website).
- Work-Study Spring End Date - Last Day students are eligible to work in Spring Work-Study position.
- Complete summer academic graduate student (AGS) appointments in Workday, including the 0 hr. Summer TA/AI Anchor Jobs. This will ensure the summer insurance is in place benefits-eligible students. (final approval in Workday)

June 1-Wednesday
- Summer Work-Study Start Date (6/01 – 8/15) – First Day students are eligible to work in a Summer Work-Study position.
• First day for summer academic graduate student work can begin. (6/1-8/31)
• Mass End Additional Job/Termination Process for academic graduate student (AGS) population

June 2-Thursday
• Classes begin for first-term, nine-week, and whole-session classes.
• International Student and Scholar Services insurance waivers due by 5 pm

June 6-Monday
• Third Class Day, International Student and Scholar Services insurance waiver Audit and waiver voids.

June 7-Tuesday
• Fourth class day for first-term, nine-week, and whole-session classes; this is the date the official enrollment count is taken.
• Tuition payment deadline is 5:00 p.m. for undergraduate, graduate, and law students.
• Payment for added classes (add bill) due by 5:00 p.m.
• If students are not assigned to eligible positions required for TRB awards, email notifications are sent to the students and TRB creators.

June 8-Wednesday
• Last day to submit Mass Extend (Mass End Employment Date Extension Process) for Summer (HR Executives)

June 10-Friday
• Mass End Additional Job/Termination Process

June 20-Monday
• Payroll deadline for BP to be routed, monthly payroll for July 1st payday

June 22-Wednesday
• 15th class day. If students are not assigned to eligible positions required for TRB awards, email notifications are sent to students and TRB creators. If the students do not have final approved assignments, TRB awards are programmatically cancelled. Email notifications are sent to all of the assignees on the TRB creator desks and the recipients.

July 4-Monday
• Independence Day Holiday.

July 8-Friday
• Registration for students enrolling for the second term only. To complete registration, undergraduate, graduate, and law students must pay tuition by 5:00 p.m. on Thursday, July 14.
• Mass End Additional Job/Termination Process
July 11-Monday

- Classes begin for second-term classes.

July 14-Thursday

- Fourth class day for second-term classes; this is the date the official enrollment count is taken.
- Tuition payment deadline is 5:00 p.m. for undergraduate, graduate and law students.
- Payment for added classes (add bill) due by 5:00 p.m.

July 18-Monday

- International Student and Scholar Services Final Audit and waiver voids

July 19-Tuesday

- Payroll deadline for BP to be routed, monthly payroll for August 1st payday

August 5-Friday

- Mass End Additional Job/Termination Process

August 12-Friday

- Last class day for second-term and whole-session classes, including three- and four-hour law classes.

August 15-Monday

- Final examinations for second-term and whole-session classes.
- Official graduation date (no public exercises).
- Work-Study Summer End Date - Last Day students are eligible to work in Summer Work-Study position.

August 16-Tuesday

- Summer residence halls close at 9:00 a.m.
- Fall Work-Study Start Date (8/16 -12/31) – First Day students are eligible to work in a Fall Work-Study position.

August 19-Friday

- Payroll deadline for BP to be routed, monthly payroll for September 1st payday

August 22- Monday

- First Day of Classes (Fall Semester)

August 31-Wednesday

- Last day of Summer work for an academic graduate student. (6/1-8/31)

September 1-Thursday
First day of Fall work for an academic graduate student. (9/1-1/15)