

Financial & Administrative Services Leadership Growth Program Application

To be completed by applicant

Applicant name _____ Work phone _____ E-mail _____

Department _____ Applicant Position/Title _____ Years employed at UT Austin _____

Supervisor's Name _____ Supervisor's phone _____ Supervisor's E-mail _____

Applicants please answer the following:

	Yes	No		
1. Did you complete the information session?	<input type="checkbox"/>	<input type="checkbox"/>		
2. Have you supervised at least one non-student employee?	<input type="checkbox"/>	<input type="checkbox"/>		
3. Have you lead a project team or taskforce?	<input type="checkbox"/>	<input type="checkbox"/>	If yes, please describe.	
4. Have you been a member of a departmental management team?	<input type="checkbox"/>	<input type="checkbox"/>		

Applicant Signature _____ Date _____

Note: Participation in FAS Leadership Growth Program does not guarantee promotion to a leadership position. The program purpose is solely for the development of the employee.

To be completed by applicant's direct supervisor

Please answer the following:

	Yes	No	Comments
Do you consider this employee a high performer?	<input type="checkbox"/>	<input type="checkbox"/>	
Would you consider this employee for a future leadership role in your organization?	<input type="checkbox"/>	<input type="checkbox"/>	
Do you approve of this employee committing up to 30 hours per month to this program for the next seven months?	<input type="checkbox"/>	<input type="checkbox"/>	
Have you had to formally address any performance issues with this employee?	<input type="checkbox"/>	<input type="checkbox"/>	

Direct Supervisor Signature _____ Date _____

Note: Please remember to attach the applicant's latest performance appraisal with this application.

To be completed by department director

Director Signature (By signing here you recommend this applicant for the program.) _____ Date _____

To be completed by AVP

AVP Signature (By signing here you recommend this applicant for the program.) _____ Date _____