



Student Employee Exit Interview

(Form to be completed by the student)

Name: _____ Date: _____

1. Why are you leaving your position/unit?

Graduation

Other (Please specify): _____

2. Are there circumstances that would have prevented your departure?

Yes (Please explain): _____

No

3. What did you like most about your job? _____

4. What did you like least about your job? _____

5. Was the work you were performing within the duties outlined in your job description?

Yes

No

6. Was your workload usually:

Too Heavy

About Right

Too Little

Comments? _____

7. Would you recommend your unit to a friend as a good organization to work for?

Definitely

Maybe

No

8. What suggestions do you have to make your unit a better place to work?

9. Please rate your supervisor on the following points:

	Almost Always	Usually	Sometimes	Never
Was consistently fair				
Provided recognition				
Resolved complaints				

Was sensitive to employee needs				
Provided feedback on performance				
Was receptive to open communication				
Followed UT Policies				

10. How would you rate the following:

	Excellent	Good	Fair	Poor
Cooperation within your unit				
Personal job training				
Performance evaluations				
Rate of pay for your job				
Career development opportunities				
Physical working conditions				