

**Instructions:**

You can update this information online using the Employee Information System at <https://utdirect.utexas.edu/pnbiog/index.WBX>. If you do not have access to the online system, print a copy of this form, complete it, and return it to your supervisor or the HR Contact in your department. **DO NOT RETURN THIS FORM TO HUMAN RESOURCES.**

I am **not** an armed services veteran, a surviving spouse, or an orphan of a veteran.

Texas Veteran Information

 Veteran

I have served in the military for not less than 90 consecutive days during a national emergency declared in accordance with federal law or was discharged from military service for an established serviceconnected disability, **and** was honorably discharged from military service and I am competent.

 Surviving spouse of a veteran

If you are a veteran's spouse who has not remarried and is competent, **and** the veteran served in the military for not less than 90 consecutive days during a national emergency and was killed while on active duty.

 Orphan of a veteran

If you are a veteran's orphan who is competent, **and** the veteran served in the military for not less than 90 consecutive days during a national emergency and who was killed while on active duty.

Federal Veteran Information Invitation to Self-Identify

As a Government contractor subject to VEVRAA, we are required to submit a report to the United States Department of Labor each year identifying the number of our employees belonging to each specified protected veteran category. If you believe you belong to any of the categories of protected veterans listed below, please indicate by checking the appropriate box(es). (Definitions provided on next page)

I belong to the following classifications of protected veterans (Choose all that apply):

Disabled Veteran

Recently Separated Veteran (please enter service dates below)

Active Wartime or Campaign Badge Veteran

Armed Forces Service Medal Veteran

I am a protected veteran, but I choose not to self-identify the classifications to which I belong.

I am NOT a protected veteran.

If Recently Separated Veteran status is selected above, please provide Military Service Dates:

From Month _____ Year _____ To Month _____ Year _____

I certify that the above information is true and correct to the best of my knowledge and ability.

Signature

UT EID

Date

If you are a disabled veteran it would assist us if you tell us whether there are accommodations we could make that would enable you to perform the essential functions of the job, including special equipment, changes in the physical layout of the job, changes in the way the job is customarily performed, provision of personal assistance services or other accommodations. This information will assist us in making reasonable accommodations for your disability. Please contact Linda Millstone at (512) 471-2437 or email lindam@austin.utexas.edu.

Submission of this information is voluntary and refusal to provide it will not subject you to any adverse treatment. The information provided will be used only in ways that are not inconsistent with the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended.

The information you submit will be kept confidential, except that (i) supervisors and managers may be informed regarding restrictions on the work or duties of disabled veterans, and regarding necessary accommodations; (ii) first aid and safety personnel may be informed, when and to the extent appropriate, if you have a condition that might require emergency treatment; and (iii) Government officials engaged in enforcing laws administered by the Office of Federal Contract Compliance Programs, or enforcing the Americans with Disabilities Act, may be informed.

The University of Texas at Austin is an Equal Opportunity Employer with a commitment to diversity at all levels. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, age, disability or veteran status. (Compliant with the new VEVRAA and Section 503 Rules).

Federal Veteran Information (VEVRAA) Definitions

This employer is a Government contractor subject to the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended by the Jobs for Veterans Act of 2002, 38 U.S.C. 4212 (VEVRAA), which requires Government contractors to take affirmative action to employ and advance in employment: (1) disabled veterans; (2) recently separated veterans; (3) active duty wartime or campaign badge veterans; and (4) Armed Forces service medal veterans. These classifications are defined as follows:

- A "disabled veteran" is one of the following:
 - a veteran of the U.S. military, ground, naval or air service who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Secretary of Veterans Affairs; or
 - a person who was discharged or released from active duty because of a service-connected disability.
- A "recently separated veteran" means any veteran during the three-year period beginning on the date of such veteran's discharge or release from active duty in the U.S. military, ground, naval, or air service.
- An "active duty wartime or campaign badge veteran" means a veteran who served on active duty in the U.S. military, ground, naval or air service during a war, or in a campaign or expedition for which a campaign badge has been authorized under the laws administered by the Department of Defense.
- An "Armed forces service medal veteran" means a veteran who, while serving on active duty in the U.S. military, ground, naval or air service, participated in a United States military operation for which an Armed Forces service medal was awarded pursuant to Executive Order 12985.

Protected veterans may have additional rights under USERRA --the Uniformed Services Employment and Reemployment Rights Act. In particular, if you were absent from employment in order to perform service in the uniformed service, you may be entitled to be reemployed by your employer in the position you would have obtained with reasonable certainty if not for the absence due to service. For more information, call the U.S. Department of Labor's Veterans Employment and Training Service (VETS), toll-free, at 1-866-4-USA-DOL.